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Overview

Trail Blazer's donation <u>iFrame</u> is hosted on a secure domain (https://www.trailblz.info/**YourDatabaseName**/donations.aspx) but many donors don't realize the form is secure unless your website has an <u>SSL certificate</u> (*which will display the lock in the upper-left*). This article shows how to **add** the **security disclosure** section to your donation form as well as how to **customize** it so it with html & css styling.

You'll also notice that words don't wrap within the security/disclosure box on your online donation form by default so many customers will add their own 'hard returns' *
br/>* into the text in order to make it read more clearly.

Tip: Use the **Ctrl+F** hot key to jump to different sections of this article (example: "**#1**", "**#2**" or "**Related Resources**".



Outline

#1 Turn on the Security Disclosure Section for your Online Donation Form **#2** Customize/Style the Text with html & CSS

#3 Related Resources

<u>#1 – Turn on the Security Disclosure Section for your Online Donation Form</u>

Navigate to Website Configuration under the Application Menu. Requires appropriate security clearance.





Navigate to **Donations** > **Page Setup**, check the box for **'Include Disclaimer'** (*this is what turns the disclaimer option on for your donation form(s)*), click **[Save]**, and then click the blue link in the upper-right to refresh your website settings.



Honor Box:

How to Add the Security Disclaimer Section to your Online Donation Form, and How to Style the Text Inside with html and CSS

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File - Edit - 0	🤣 Iframe Wizard				
Site Title:	Demo Campaign Joel	Refresh web pages			
Meta Description:	campaign	Click here to refresh your web pages using			
Meta Keywords:	campaign	5			
Theme Name:	default				
Flat Shipping Fee:	.00				
Enable double O	pt-In for all forms				
Calendar Events	Component Donations Signup Email Signup Short	Signup Without Attributes Signup Attributes Signup Post			
Page Setup Dona	ation Amounts Recurring Frequency Related Lists E	Email Response Live Preview (Donations.aspx?ver=2)			
🔽 Is Federal (Emp	ployer / Occupation) *Required	Include Disclaimer 🎸 Default Disclaimer Insert Security Text			
📝 Is Email Addres	ss *Required	Include *Required Confirm Eligibility Checkbox			
Pre-Check Ema	ail Opt-In 🛛 3 - This is the 🍼	Disclaimer: The Federal Election			
Is Phone Number	er *Required box you'll need	Commission requires that all of these statements are true for anyone contributing to the campaign.			
📄 Disable Captch	to check in order	<pre> donating my own money donating my own money donating my own money donating my own money donating my own my own money donating my own money donating my own money donating my own my o</br></br></pre>			
Include Comme	to turn the 'secuirty	the Federal Government i am not making this contribution in the name of another person br>I am			
Include Honor o	disclosure' on for	is years of age of older <pre>schedule.com is an occupation/employer: Federal law requires political committees to use their best efforts to political committees to use their best efforts to committee to use the committee to use</pre>			
Include Middle	Name your online denation	obtain and report the name, mailing address,			
Include Nick Na	your online donation	contributions aggregate in excess of \$200 in an election cycle.sbr />sbr />s/li>sli>Contributions			
Include Lawn Si	ian Component	to Ramsey for Office are not deductible as charitable donations for federal income tax			
Include Edwir of	n Other Amount	purposes. Federal law limits contributions to \$5,200 per person (\$2,600 for the primary election			
V Include Donation Other Amount + \$ can		+ \$2,600 for the general election). Contributions can be drawn individually or jointly from personal			
Include Donation Level Description(s)		each contributor equally. Corporate checks are			
Include Donatio	n licker	Contributions from foreign nationals are			
Ticker Size:	30				
Licker Start Da	ate: 7/31/2013 v	Include Attributes Component			
Location:	Display Dopations after Contact	Attribute Folder 1:			
Labels	Display Donations after Contact	Attribute Folder 2: <no folder=""></no>			
Contact Box:		Attribute Folder 3: <pre></pre>			
Amount Box:	Your Donations Make the Difference!	Attribute Folder 4:			
Frequency:					
Button:					
Fund Box:					



You'll get notifications when both saving, and refreshing your website settings, click **[OK]** through all of these. Screenshots below.

Img 1 of 2 – After Clicking [Save] Click [OK]



Img 2 of 2 – After Refreshing your Website Settings Click [OK]





By default the security text will use **Trail Blazer's** default text (*which gets updated as FEC laws change*), you can overwrite the text in that box (*covered in Section #2*), and you also have the ability to add **'Security Text'** by checking that box as shown below.



•

*If you ever need to reset the disclosure or security text you can erase whatever is in the text box and then click this button again. (The disclaimer text is for federal political campaigns and wouldn't be used by nonprofit customers).

Attribute Folder 4:

*If you're working with a political campaign and need the contributor to check a box to confirm their eligibility you'll need to check this box.

				_	
nort Signup Without A	Attributes Signup At	tributes Signup	Post		
ts Email Response Live view (Donations.aspx?ver=2)					
🔽 Include Discl	laimer 🎸 Default	Disclaimer	Insert Security Te	xt	
📄 Include *Req	uired Confirm Eligib	ility Checkbox		×	
<pre>Disclaim Election Co statements the campaig Resident ont under c am not maki another per occupation/ political c obtain and occupation, whose contr in an elect Contributio are not ded federal inc contributio the primary election). individual1 Joint contr contributor prohibited. accepted. C are prohibited</pre>	<pre>er: er: mmission requi are true for a n. i am donating ontract to the ng this contri son br>I am donating ontract to the employer: Fede committees to u report the nam and employer ibutions aggre to committees to u report the nam and employer ibutions aggre ion cycle. butions aggre to 5,400 p relection + \$2 Contributions y or jointly f ibutions are a equally. Corp Cash contributions f ted.</br></br></pre>	> The Fec res that all inyone contri S Citizen or my own mone Federal Gov bution in the years of ag is an ral law requise their bes e, mailing a for each inc gate in exce /> gate in exce /> gate of the can be drawn 	deral of these ibuting to · Permanent ay dernment dernment der on older der on older dires st efforts to address, dividual ase - Joel 		
Attribute Fol	lder 1: <a>def no folde	er>	•		
Attribute Folder 2: <pre></pre>					
Attribute Folder 3: <pre></pre>					

<no folder>

Click this button if you also want to add 'Security Text' to the donation form, this is a good idea for both nonprofit and political customers.



Once you've made your changes, saved, and refreshed your website settings you can view what the changes look like by navigating to https://www.trailblz.info/**YourDatabaseName**/Donations.aspx?ver=2 (*my example is below*).



How to Add the Security Disclaimer Section to your Online Donation Form, and How to Style the Text Inside with html and CSS

New 'Eligibility' and 'Security Disclure' section after these settings are turned on in your Trail Blazer database.



*If you checked the box for the 'eligibility' requirement it will also display here, and the contributor won't be able to make a dontion until they've read/checked this box.



The full (default disclosure and security text) will read like this:

Disclaimer:

- The Federal Election Commission requires that all of these statements are true for anyone contributing to the campaign.
 - I am a US Citizen or Permanent Resident
 - I am donating my own money
 - I am not under contract to the Federal Government
 - I am not making this contribution in the name of another person
 - I am 18 years of age or older
- If there is an occupation/employer: Federal law requires political committees to use their best efforts to obtain and report the name, mailing address, occupation, a nd employer for each individual whose contributions aggregate in excess of \$200 in an election cycle.
- Contributions to Demo Campaign Database Joel are not deductible as charitable donations for federal income tax purposes. Federal law limits contributions to \$5,400 per person (\$2,700 for the primary election + \$2,700 for the general election). Contributions can be drawn individually or jointly from personal funds only. Joi nt contributions are attributed to each contributor equally. Corporate checks are prohibited. Cash contributions cannot be accepted. Contributions from foreign na tionals are prohibited.

For the security conscious - You may notice this page does not display the padlock or https in the address bar. However, the portion of the page above that captures your name and credit card information is connected by secure server to our database provider (Trail Blazer). Their server IS securing your credit card transaction. Depending on your browser, you can verify this by right mouse clicking on the white space inside the the gray borders near your name and address. From the menu select Properties. This will display the URL: https://www.trailblz.info/DemoCampaign_Joel/contribute.aspx and a button that allows you to display Trail Blazer's secure certificate information.



As of the time this article was written it *requires that the contributor scrolls through this section to read all of the text. The next section will show how to customize the text with html/css and add your own custom text.

You Security Disclaimer will now look something like this:





Default Trail Blazer security disclaimer.

KNOWLEDGE BASE www.trailblz.com/kb



<u>#2 – Customize/Style the Text with html & CSS</u>

To style or customize your security/disclosure section you can simply replace the text that's currently in Website Configuration with your own:



How to Add the Security Disclaimer Section to your Online Donation Form, and How to Style the Text Inside with html and CSS

Settings Help						
Application Menu «	File - Edit - 🔞	🤌 İframe	e Wizard			
BBGØ	Site Title:	Demo Can	mpaign Joel		Refresh web pages	
Tasks	Meta Description:	campaign	1		Click here to refresh y	our web pages using
		campaign	·		updated specifications	<u>+</u>
🗄 🔒 Calendar/Tasks	Meta Keywords:	campaign	1			
E Canvassing	Theme Name:	default				
• Voter	Flat Shipping Fee:	.00				
	Enable double O	nt-In for all f	forms			
		pt in for an i				
	Colordor Evento (Donations Signum Em	-il Cianus Chart	Signup Without Attributor	Cianun Attributon Cianun Post
	Page Sature	Jomponent				s Signup Attributes Signup Post
System Gallery	Page Setup Doni	ation Amount	ts Recurring Frequency	Related Lists	Email Response Live Pre	eview (Donations.aspx?ver=2)
⊡	Is Federal (Emp	oloyer / Occ	upation) *Required		Include Disclaimer	Consert Security Text
Settings	📝 Is Email Addres	s *Required	ł		👿 Include *Required C	onfirm Eligibility Checkbox
Customize Labels	Pre-Check Email Opt-In		Your own custom 'disclaimer' and 'security' text			
Website Configuration	Is Phone Number *Required		can go here by simply overwriting Trail Blazer's			
	Disable Captcha You can overwrite		It will not recognize 'returns' so if you want to			
			style it to recognize the breaks in text you'll need to add html line breaks which look like this:			
		. .	le deladit se	curity	 .	
	Include Honor of	of 💍	disclaimer t	ext with		
	✓ Include Middle	Name y e	our own by t	yping		
	Include Nick Na	^{ame} it	into this bo	х.		
	🔽 Include Lawn S	ign Compon	ent			
	Include Donation	n Other Amo	ount			
	V Include Donatio	n Level Des	scription(s)			
	🔲 Include Donatio	n Ticker				
	Ticker Size:	30				
	Ticker Start Da	ate: 🔽 :	7/31/2013 🔻			
	Display Position of	f Donation A	mount(s)		Include Attributes Co	omponent
	Location:	Display D	Donations after Contac	t 👻	Attribute Folder 1:	<no folder=""></no>
	Labels				Attribute Folder 2:	<no folder=""></no>
	Contact Box:				Attribute Folder 3:	<no folder=""></no>
	Amount Box:	Your Donat	tions Make the Differer	nce!	Attribute Folder 4:	<no folder=""></no>
	Frequency:					
	Button:					
	Fund Box:					



To style this section further you'll need to add your own custom css and html styling.

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Here's my example you could use as a starting point:
```

```
<span style="font-family: verdana,geneva,sans-serif;"><span style="font-size: 14px;">By clicking
"Make Donation" below, you </span></span><br />
<span style="font-family: verdana,geneva,sans-serif;"><span style="font-size: 14px;">certify that
the following statements are<br />
true:<br />
<br />
1. I am a United States citizen or lawfully<br />
admitted permanent resident (a "Green<br />
Card holder").<br />
2. I am at least 18 years old.<br />
3. I am not a party to a contract with the<br />
federal government or any of its agencies.<br />
4. I am making this contribution using my<br />
own debit/credit card, which I have the</span></span><br />
<span style="font-family: verdana,geneva,sans-serif;"><span style="font-size: 14px;">legal
obligation to fund/repay, not<br />
someone else's card or the card of an<br />
incorporated entity. For eCheck<br />
contributions, I am making this<br />
contribution using a check drawn from<br />
my own account containing my</span></span><br />
<span style="font-family: verdana,geneva,sans-serif;"><span style="font-size: 14px;">personal
funds, not someone else's<br />
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```
account or the account of an<br />
incorporated entity.<br />
5. No one has provided me with funds for<br />
the purpose of making this contribution, <br />
and no one will reimburse me for it.<br />
<br />
Contributions to Friends of Dave Brat, <br />
Inc. are not deductible as charitable<br />
contributions for federal income tax<br />
purposes. All contributions are subject<br />
to the following limits: from an individual <br />
or non-multicandidate political committee, <br />
$2,700 per election; from a multicandidate<br />
PAC, $5,000 per election; from a married<br />
couple, out of joint funds and with each<br />
spouse's signature, $5,400 per election.<br />
For purposes of these per election<br />
limits, the primary and general elections<br />
are deemed to be separate elections. </span></span><br />
<br />
<span style="font-family: verdana,geneva,sans-serif;"><span style="font-size: 14px;">Contributions
from corporations, labor<br />
organizations, federal government<br />
contractors, foreign nationals<br />
(non-U.S. citizens, not lawfully admitted<br />
for permanent resident status), and<br />
contributions made using another person's<br />
or entity's funds, are prohibited. Federal<br />
law requires us to use best efforts to<br />
collect and report the name, address, <br />
occupation and employer of each<br />
individual whose aggregate contributions<br />
```

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exceed \$200 per two-year federal election

cycle.

Simply copy-and-paste the text/code above into your disclaimer text box inside of web configuration, save, and refresh your website settings:



Fund Boy:

File - Edit - 🖗	浚 Iframe Wizard				
Site Title:	Demo Campaign Joel	Refresh web pages	Refresh web pages		
Meta Description:	campaign	Click here to refres	Click here to refresh your web pages using		
Meta Keywords:	campaign		/////////////////////////////////////		
Theme Name:	default				
Flat Shipping Fee:	.00				
Enable double Op	ot-In for all forms				
Calendar Events C	omponent Donations Signup Email S	ignup Short Signup Without Attribu	utes Signup Attributes Signup Post		
Page Setup Dona	tion Amounts Recurring Frequency Re	lated Lists Email Response Live	Preview (Donations.aspx?ver=2)		
📄 Is Federal (Emp	loyer / Occupation) *Required	Include Disclaim	er 🗇 Default Disclaimer Insert Security Text		
V Is Email Address	s *Required	✓ Include *Required	Confirm Eligibility Checkbox		
Pre-Check Emai	il Opt-In	kp> <span style<="" td=""><td colspan="3" rowspan="2"><pre>kp><span style="font-family: verdana,geneva,sans-
serif;">By clicking "Make Donation" below, you </pre></td>	<pre>kp><span style="font-family: verdana,geneva,sans-
serif;">By clicking "Make Donation" below, you </pre>		
Is Phone Numbe	er *Required	clicking "Make			
📄 Disable Captcha	Disable Captcha		<pre></pre>		
Include Commer	Include Comments		that the following statements are br/>		
Include Honor of	f	 1. I am a Unit	<pre> /> a United States citizen or lawfully admitted permanent resident (a "Green Card holder"). br /> 2. I am at least 18 years old. 3. I am not a party to a contract with the federal government or any of its agencies. </br></br></br></pre>		
Include Middle N	lame	admitted perma Card holder").			
Include Nick Na	me	2. I am at lea 3. I am not a federal govern			
🛛 🔽 Include Lawn Sig	gn Component	4. I am making own debit/cred	4. I am making this contribution using my br /> own debit/credit card, which I have the		
Include Donation	n Other Amount	 <span font-family:="" style="f</td><td colspan=3>

<span style=" td="" verdana,geneva,sans-<="">			
Include Donation	n Level Description(s)	serif;"> <span obligation to</span 	<pre>serif;">legal obligation to fund/repay, not > ></pre>		
Include Donation Ticker		incorporated e	incorporated entity. For eCheck 		
Ticker Size:	30	contribution u	sing a check drawn from 		
Ticker Start Da	te: 📝 7/31/2013 👻	≺span stvle="f	ont-familv: verdana.geneva.sans-		
Display Position of	Donation Amount(s)	Include Attributes	Component		
Location:	Display Donations after Contact	 Attribute Folder 	1: <no folder=""></no>		
Labels		Attribute Folder	2: <no folder=""></no>		
Contact Box:	Your Donations Make the Difference'	Attribute Folder	3: <no folder=""></no>		
Amount Box:	rour Donations Make the Difference:	Attribute Folder	4: <no folder=""></no>		
Button:					
Amount Box: Frequency:	Your Donations Make the Difference!	Attribute Folder	4: <no folder=""></no>		
Button:					

Copy-and-paste the custom text/code into this section that includes css/html styling OR write



Here's what this *example* looks like online:



20

	f in E f G41 0
	Payment
WIY ISSUES	
Education	Credit Card
Gun Rights - expanding	Bank Account eCheck
Immigration	
Unemployment	Note: Address above must match Credit Card.
	* First Name
Contact Preference	* Last Name
📄 email	
m phone	VISA
🔲 usps	* Card
	* Expiration Marth Contract CVV
Lawn Sign Request(s)	Month V Tear V O.
	Please enter
Large	the code you
	see here
	Mala Darakia
	Make Donation
Confirm Your Eligibility	
By clicking "Make Donation" below, you	
true:	
1. I am a United States citizen or lawfully	Custom security & disclosure text aft



Feel free to call our live support for assistance with any of this. You can also take a look at the **related resources** below for links to a variety of similar articles & videos.



- YouTube Channel

- Knowledge Base Articles

- 3rd Party Resources



Related Resources

Article: <u>HTTPS Suggested Text to Include on Donation Page</u>
Article: Donation Money Bomb Ticker
Article: How to Put your Trail Blazer Donation Form on your Facebook Page
Article: How to Add and Remove Allocation Funds to your Online Donation Form, and to the Drop-Down Menus in your Database
Article: How to Configure Recurring Donation Options for your Trail Blazer Donation Form (must be using either Vanco or Authorize.Net as your
Merchant Gateway)
Article: Custom Donation Amounts for Non Primary Donation Pages
Article: How to Enable ACH (E-Check) Payments with the Vanco Merchant Gateway on Trail Blazer's Donation Form
Article: How to Change your Current, Previous, and Next Cycle or Fiscal Year, and How to Mass Update Donations to a Specific Cycle or Fiscal Year
En Masse – Nonprofit Only
Article: Custom javascript donation thank you page with url ?da=example
Video: <u>Attributes – Add To Donation Page</u>
Video: Donation Auto Responders with Merge Fields
Video: <u>Contributions Online – Change Default \$ Donation Amounts</u>
Video: Iframes



Trail Blazer Live Support

- **C** Phone: 1-866-909-8700
- Email: <u>support@trailblz.com</u>
- Facebook: https://www.facebook.com/pages/Trail-Blazer-Software/64872951180
- Twitter: <u>https://twitter.com/trailblazersoft</u>

* As a policy we require that you have taken our intro training class before calling or emailing our live support team.

<u>*Click here*</u> to view our calendar for upcoming classes and events. Feel free to sign up other members on your team for the same training.

* After registering you'll receive a confirmation email with the instructions for how to log into the <u>GoToMeeting</u> session where we host our live interactive trainings.

* This service *is* included in your contract.